**Practical Information and Writing Guide for Peripeti Reviews**

**Font and Special Characters**

* Write the review in Word format using Times New Roman, 12 pt.—and only this font.
* Do not create any special layouts (including for headlines), no indentations and use only a single line break between paragraphs.
* Use **bold** subheadings throughout the text to ensure the overall impression is not too dense.
* *Italics* should be used for titles of performances, books, etc.
* Standard quotation marks “...” should be used around quotes—otherwise not.
* Single quotation marks ‘...’ should be used for linguistic reservations, euphemisms, and the like: Petersen's 'masterpiece', 'bonus parents', etc.
* Avoid inserting academic references in parentheses or footnotes. If it is necessary to refer to a theory or concept, explain it in your own words, e.g., ‘The French sociologist XXXX used the concept XXX to describe this form of blabla in his book ‘Title’ from YEAR.’

**General Recommendations**

* Choose a clear angle for the review that can guide its structure and headlines.
* Structure the review around themes rather than going through what happened chronologically.
* Make the language active by varying sentence length and minimizing the use of verbal nouns.
* Feel free to highlight specific scenes or situations from the performance that can exemplify your overall points. Think of it as a ‘zoom’ that illustrates some general traits or tendencies in the performance. This helps the reader understand your points and creates a good balance between describing the concrete details and analysing the overarching artistic lines.

**Manuscript Format**

* Length: max 10,000 characters, including spaces.
* At the top: A headline that summarizes the review's angle or point. Preferably one that piques the reader's curiosity or wonder.
* Next line: *By XXXXXXX* (your full name in italics)
* Then: A summarizing or introductory subheading of about 5 to 15 lines, as a preview of the review's angle or focus. Ideally, start with an evaluation, a feeling you experienced, a central artistic or thematic point in the performance, or a specific situation from the performance. Something that sets the scene. Avoid starting with background information about the director or the performance.
* Next: the body text divided into subheadings with secondary headlines in **bold**. Aim for 2-4 headlines per Word page.
* Conclude with a 5-15 line summary or closing of the review. This can either be a summary that reminds the reader of the key points, a conclusive judgment, or a perspective relating to contemporary art or society.
* At the bottom: Data about the performance. The relevant credits may vary depending on whether it’s opera, dance, drama, etc. But preferably in this format:

**[Title of the Performance] plays/played at [Theatre's Name] from DD.MM to DD.MM YYYY.**

**Cast:** XXXXX
**Directed by:** XXXXX
**Scenography:** XXXXXX
**Costume Design:** XXXXX
**Lighting Design:** XXXXX
**Sound Design:** XXXXX

* Finally, a brief bio: A short introduction of yourself, about 1-3 lines in *italics.*

**Premise for the Review:** We aim to provide space for a thoroughly argued analysis and perspective of the performance in relation to contemporary theater expressions and/or societal trends. The review should be understandable to someone who has not seen the performance; thus, it should give the reader an impression of the performance’s plot, themes, and key devices. However, be careful not to make it too descriptive or overly technical. The review should also have enough edge to spark debate or a perspective that focuses on something central.

**Submission** We proofread all reviews and may provide comments or suggestions for changes before it is posted on Peripeti's website. After you send us your review, we usually send you the edited manuscript back within a maximum of 3 days. Please select images from the relevant theater's website yourself (about 4). You can either attach the images separately or insert them into your Word document. If you want a specific caption in addition to the title of the performance, the theater, and the photographer credit, please write it under the image in the document.

**Ticket Reservation**: You must send an email to the theater. Inform them that you are reviewing it for Peripeti, and request 1 or 2 tickets for the day that suits you best. If any issues arise, please email us so we can assist. If you are unable to review the performance, please inform the review editorial team as soon as possible.

**And finally: THANK YOU!** Thank you for helping to keep the critical, professionally-based dialogue about the Danish performing arts landscape alive.

Best regards, The Editorial Team: Josefine Brink Siem, Mette Obling Høeg, and Erik Exe Christoffersen